Dear, Edu-Explorer

Congratulations from the Innovation Design and Entrepreneurship Academy (iDEA) Project.

The Selection Committee has found your project and proposal satisfactory, therefore the committee decided to release the 1st tranche. To receive the 1st tranche cheque, you need to bring the following documents. You must submit the documents by 30 May 2023.

- 1. Application Tracking ID (which you submitted through (www.idea.gov.bd site)
- 2. Bank statement (Account opening certificate) of a new business bank an account with the name of your company/project (Separate Bank Account needed for iDEA fund) (For example "Your submitted startup name")
- 3. Pitch Deck Printed Copy (Color Print)
- 4. Exhibit-A (enclosed herewith, please fill up and send back to us)
- 5. 2 Copy Passport Size Photos of all Founders
- 6. Photocopy of NID/Birth Certificate of all Founders
- 7. Photocopy of the Trade License
- 8. Photocopy of the TIN/Return Certificate (Personal/Company)
- 9. A List of the statement of
 - i) Founders of the Company and
 - ii) Board of Directors of the Company with address and NID No.

(No. 9 is for a limited company only)

- 10. Copies of Documents of funds obtained previously from any Govt. Agency/Organization (if any). Or a statement of the declaration with a signature about this.
- 11. Non-judicial stamp with the amount of BDT 100 each, Total BDT 300 please bring it when you come to our office.
- 12. Money receipt of your company alongside the seal of your company and 10-taka revenue stamp (sample attached).
- 13. Partnership agreement copy (Not applicable for the single founder)
- 14. Valid proof of Signatory member with the consent of other founders or co-founders.

Your grant amount is 10 lacs with 3 tranches

You will receive the 1st tranche first which is the amount of 3lack then according to the Performance Monitoring Committee recommendation, other tranches will be released.

If you have any confusion/question regarding exhibit A, you can email Mr. AKA Azad, Consultant, iDEA project. email: ahsan@idea.gov.bd

Before submitting documents at the office, please contact Mr. Mofazzal for the appointment. (Mobile: 01950982294).

Attachement:

1. Exhibit A Template

Regards

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